



Division of Child Care & Early Childhood Education  
P.O. Box 1437, Slot S140, Little Rock, AR 72203-1437  
P: 501.682.8590 F: 501.683.6060 TDD: 501.682.1550

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## MEMORANDUM

DATE: July 13, 2021  
TO: All Day Care Home Sponsors  
FROM: DCCECE / Health and Nutrition Unit  
SUBJECT: CACFP- Day Care Homes Can Claim Tier 1 Rates

This is an important notice regarding a COVID-19 Child Nutrition Response #93 Nationwide Waiver of Area Eligibility for Family Day Care Homes (FDCH) in School Year 2021-2022.

Beginning July 1, 2021 and ending June 30, 2022, FNS waives for all states the area eligibility requirements for Tier 1. This waiver allows all Day Care Homes participating in CACFP to claim all meals and snacks served to enrolled children at the higher Tier 1 reimbursement rate.

To receive the Tier 1 rate, all Day Care Home Sponsors must go into their application “CACFP Provider Agreement – FDCH1” and change from Tier 2 to Tier 1 in preparation for claiming July 1, 2021 through June 30, 2022. **This change should be made AFTER the claim for June 2021 has been submitted.** If this adjustment is not made before claiming for the time-period beginning July 1, 2021, the Health and Nutrition unit will not go back and adjust claims if submission has been done at the Tier 2 rate.

Please keep this memo on file for quick and easy reference. A copy is also available on the Special Nutrition Program (SNP) Resource Library under 2021 Mass Alerts. If you have any questions regarding this memorandum, please see the contact information listed below to receive assistance.

Thank you

Robert Majors  
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Phone: 501-396-6121

Wayne Thornberry  
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Phone: 501-396-6157

**Note:** This alert is being distributed to all Family Day Care Home sponsors. Sponsors are required to notify Family Day Care Homes.



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### MEMORANDUM ACKNOWLEDGEMENT

Please read the following information and complete this form.

I \_\_\_\_\_ (Name of Program Owner) have reviewed the memorandum explaining that in order to receive the Tier 1 rate for meal reimbursement I must ensure my CACFP Provider Agreement – FDCH1 is set as Tier 1. This will allow my program to claim at the higher rate beginning July 1, 2021 until June 30, 2022.

I acknowledge that the Department of Human Services Health and Nutrition Unit may seek recovery of funds should the program operator claim reimbursement for meals at the Tier 1 rate for months other than July 1, 2021 through June 30, 2022. I also acknowledge that If I do not make the Tier adjustment in the CACFP provider agreement before claiming for July 2021, The Department of Human Services will not go back and adjust my claims.

This form must be completed and submitted to [capanswer@dhs.arkansas.gov](mailto:capanswer@dhs.arkansas.gov) before August 1, 2021.

\_\_\_\_\_  
Name of Child Care Sponsor

\_\_\_\_\_  
Agreement Number

\_\_\_\_\_  
Print Name of Program Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Program Owner

\_\_\_\_\_  
Date