

MEMORANDUM

TO: ALL 2021 SFSP PARTICIPANTS
FROM: DCCECE / HNU
DATE: APRIL 1, 2021
SUBJECT: 2021 SFSP APPLICATION DEADLINE ALERT

The following is an extremely important notice regarding the 2021 Summer Food Service Program:

Currently you only have until the end of this month to submit your application for SFSP. The **deadline is April 30, 2021** by 4:30 PM. Any application that is submitted after the deadline will not be approved, thus you will not receive any reimbursements throughout the entire length of your summer program.

Please check the status of your application immediately. If your application is “Approved/Amended” you have completed the application process and you are ready to start your summer feeding program for 2021. If your application is in “Pending Approval” you have not been approved by your coordinator. Contact your coordinator immediately to find out what you need to do to complete your application. If your application is in “Pending Submission” your application has not been submitted for review.

Also, if you plan to utilize the Commodities Program, you must first make your Application Coordinator aware, so it can be added to your application. Second, you must have your application completed, reviewed, and approved before or on April 30, 2021. At this time, all request for commodities after the deadline date of April 30, 2021 will be denied.

IF YOU HAVE YET TO OPEN YOUR 2021 SFSP APPLICATION, TIME IS RUNNING OUT. For those institutions choosing to submit their application at the last minute, there is no guarantee that your application will be processed in a timely manner. If your application is not submitted by the deadline, it will be denied. Please contact your Application Coordinator to schedule an appointment to assist you with completing your application correctly and timely before the deadline date.

Thank you for your attention to this very important matter.

Please keep this memo on file for quick and easy reference. A copy is also available on the resource library under HNP Mass Alerts. If you have any questions regarding this memo, please contact your Application Coordinator at: 501-682-8869.