



**Division of Child Care & Early Childhood Education**  
P.O. Box 1437, Slot S140, Little Rock, AR 72203-1437  
P: 501.682.8590 F: 501.683.6060 TDD: 501.682.1550

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## MEMORANDUM

TO: ALL CHILD NUTRITION PROGRAMS  
FROM: DCCECE / HNU  
DATE: December 7, 2020  
SUBJECT: Certified Food Managers Deadline June 30, 2021

This is an important notice regarding the June 30, 2021 Deadline for Certified Food Manager (CFM) Certification

If your program has not met the Arkansas Department of Health's requirement for obtaining a Certified Food Managers certification, you have until June 30, 2021. Any SFSP or NSLP program that has not met this requirement by this date, your application for the next program year will not be approved. And any CACFP program not having this certification by the deadline, will be considered SD and the SD process will begin. Remember this is a reimbursable expense and needs to be included in your budget. We will approve two (2) certifications for each sponsor/provider. If you need more than two (2) certification, will need to provide a justification.

If you have any questions you may contact: Sharon Hagen - [Sharon.hagen@dhs.arkansas.gov](mailto:Sharon.hagen@dhs.arkansas.gov) or Stephanie Clowers - [stephanie.clowers@dhs.arkansas.gov](mailto:stephanie.clowers@dhs.arkansas.gov)

Please keep this memo on file for quick and easy reference. A copy is also available on the resource library under HNP Mass Alerts. If you have any questions regarding this memo, please contact:

Stephanie Clowers – [stephanie.clowers@dhs.arkansas.gov](mailto:stephanie.clowers@dhs.arkansas.gov)  
Sharon Hagen – [Sharon.hagen@dhs.arkansas.gov](mailto:Sharon.hagen@dhs.arkansas.gov)