



Division of Child Care & Early Childhood Education
P.O. Box 1437, Slot S140, Little Rock, AR 72203-1437
P: 501.682.8590 F: 501.683.6060 TDD: 501.682.1550

MEMORANDUM

TO: ALL CHILD NUTRITION PROGRAMS
FROM: DCCECE / HNU
DATE: April 14, 2021,
SUBJECT: Certified Food Managers Deadline June 30, 2021 Reminder

This is an important notice regarding the June 30, 2021 Deadline for Certified Food Manager (CFM) Certification

If your program has not met the Arkansas Department of Health's requirement for obtaining a Certified Food Managers certification, you have until June 30, 2021. Any SFSP or NSLP program that has not met this requirement by this date, your application for the next program year will not be approved. And any CACFP program not having this certification by the deadline, will be considered SD and the SD process will begin. Remember this is a reimbursable expense and needs to be included in your budget. We will approve two (2) certifications for each sponsor/provider. If you need more than two (2) certification, will need to provide a justification.

The Arkansas Department of Health is also offering ADH Food Safety Training. If your organization has not obtained your CFM, you may take this Food Safety Training. **This is not a substitute for getting your CFM.** So remember, you must contact one of the institutions from the list of Remote Proctoring Providers. **You must take the class, pass the proctored exam and receive your Certified Food Managers Certification, by the June 30, 2021 deadline.**

Attached is the list of Remote Proctoring Providers for CFM Certification. Be sure to let them know you are needing the Food Managers Training.

Please keep this memo on file for quick and easy reference. A copy is also available on the resource library under HNP Mass Alerts. If you have any questions regarding this memo, please contact:

Sherri Woodus – sherri.woodus@arkansas.gov