

# MEMORANDUM

**TO:** ALL CHILD NUTRITION PROGRAMS  
**FROM:** DCCECE/HNU  
**DATE:** JUNE 18, 2021  
**SUBJECT:** CERTIFIED FOOD MANAGERS DEADLINE JUNE 30, 2021

**This is an important notice regarding the June 30, 2021 deadline for the Certified Food Manager (CFM) Certification. (Such as Serv Safe or any of the 6 approved proctors for the certification)**

Per Arkansas Department of Health, all programs who have facilities that receive a health inspection from ADH are required to have at least one staff member who is a Certified Food Manager by June 30, 2021. See regulations below:

Per Promulgated Under Authority of Ark. Code Ann. § § 20-7-101 through 20-7-130, §§ 20-56-201 through 20-56-223, and §§ 20-57-201 through 20-57-208

## **2-102.12 Certified Food Protection Manager**

(A) At least one EMPLOYEE that has supervisory and management responsibility and the authority to direct and control FOOD preparation and service shall be a certified FOOD protection manager who has shown proficiency of required information through passing a test that is part of an ACCREDITED PROGRAM. (Note: Existing RETAIL FOOD ESTABLISHMENTS have 1 year from the effective date of THIS REGULATION to comply with this section).

(B) This section does not apply to certain types of RETAIL FOOD ESTABLISHMENTS deemed by the REGULATORY AUTHORITY to pose minimal risk of causing, or contributing to, foodborne illness based on the nature of the operation and extent of FOOD preparation. Including:

1. RETAIL FOOD ESTABLISHMENTS that only provide commercially prepackaged foods, or
2. RETAIL FOOD ESTABLISHMENTS, providing only low risk non-TIME/TEMPERATURE CONTROL FOR SAFETY FOODS, that are APPROVED by the REGULATORY AUTHORITY.

## **Arkansas Department of Health (ADH)**

1. ADH will enforce this law during the regular Health Inspection reviews.
2. ADH will make all determinations as it pertains to the Certified Food Managers (CFM)
3. ADH will provide monthly Foodborne training throughout the year. (Does not replace CFM.)
4. ADH will provide a tutorial for the CFM certified training exam.

**DCCECE Health and Nutrition Unit (HNU)**

1. DCCECE HNU will follow the recommendations of ADH.
2. DCCECE HNU will provide updates on monthly trainings and tutorials given by ADH.
3. DCCECE HNU will not make programs Serious Deficient or propose termination if the June 30, 2021 deadline is not met during a HNU compliance review.
4. DCCECE HNU will allow for up to 2 employees certifications to be paid with CACFP reimbursement.

If you have any questions you may contact: Sharon Hagen- [Sharon.Hagen@dhs.arkansas.gov](mailto:Sharon.Hagen@dhs.arkansas.gov) or Stephanie Clowers- [Stephanie.Clowers@dhs.arkansas.gov](mailto:Stephanie.Clowers@dhs.arkansas.gov).

Please keep this memo file for quick and easy reference. A copy is also available on the resource library under the HNP Mass Alerts.