



**Division of Child Care & Early Childhood Education**  
P.O. Box 1437, Slot S140, Little Rock, AR 72203-1437  
P: 501.682.8590 F: 501.683.6060 TDD: 501.682.1550

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## MEMORANDUM

DATE: September 15, 2021  
TO: Child and Adult Care Food Program (CACFP) Day Care Home Sponsors  
FROM: DCCECE/ Health and Nutrition Unit  
SUBJECT: Tier 1 Rate Claims for CACFP Day Care Homes Notification

This is an important notification regarding the COVID-19 Child Nutrition Response #93 Nationwide Waiver of Area Eligibility for Family Day Care Homes (FDCH) for the 2021-2022 School Year.

Beginning July 1, 2021, and ending June 30, 2022, the Food Nutrition Service (FNS) waives for all states in the area eligibility requirements for Tier 2 to allow CACFP Day Care Home Sponsors to claim meals and snacks (served to enrolled children) at the higher Tier 1 reimbursement rate.

CACFP Day Care Home Sponsors must log into their application, "CACFP Provider Agreement – FDCH1" and switch from Tier 2 to Tier 1 in preparation for the July 1, 2021 through June 30, 2022 claims. **This modification must be completed AFTER the claim for June 2021 has been submitted.** Failure to make the correct adjustment will result in a Tier 2 rate claim. The Health and Nutrition Unit will not go back and adjust claims if submissions are completed incorrectly.

It is highly recommended that you keep a copy of this memo for quick and easy reference. A copy is also available on the Special Nutrition Program (SNP) Resource Library under **2021 Mass Alerts**. If you have any questions regarding this memorandum, please contact the Health and Nutrition Unit for assistance. Thank you for your participation with the CACFP Day Care Home Program.

### **Health and Nutrition Contacts:**

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**Note:** This alert is being distributed to CACFP Family Day Care Home Sponsors. Sponsors are required to notify Family Day Care Homes.



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**MEMORANDUM ACKNOWLEDGEMENT**

**Please read the following information and complete this form.**

I \_\_\_\_\_ (Name of Program Owner) have reviewed the memorandum explaining that in order to receive the Tier 1 rate for meal reimbursement, I must ensure my CACFP Provider Agreement – FDCH1 is set as Tier 1. This will allow my program to claim at the higher rate beginning July 1, 2021 until June 30, 2022.

I acknowledge that the Department of Human Services Health and Nutrition Unit may seek recovery of funds should the program operator claim reimbursement for meals at the Tier 1 rate for months other than July 1, 2021 through June 30, 2022. I also acknowledge that If I do not make the Tier adjustment in the CACFP provider agreement before claiming for July 2021, The Department of Human Services will not go back and adjust my claims.

This form must be completed and submitted to [capanswer@dhs.arkansas.gov](mailto:capanswer@dhs.arkansas.gov).

\_\_\_\_\_  
Name of Child Care Sponsor

\_\_\_\_\_  
Agreement Number

\_\_\_\_\_  
Print Name of Program Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Program Owner

\_\_\_\_\_  
Date