



## Division of Child Care and Early Childhood Education



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### MEMORANDUM

TO: 2020 SFSP PARTICIPANTS  
FROM: DCCECE / HNU  
DATE: MARCH 3, 2020  
SUBJECT: 2020 SFSP IMPORTANT NOTIFICATION

This is a notice regarding your 2020 Summer Food Service Program. Currently applications for the 2020 SFSP are open to all participants.

Half of our sponsors have yet to begin working on their application. If you have already attended your training, you can complete your application, and have it reviewed. Please utilize the application documents in the Resource Library. Several documents have been revised including the 2019 End of Summer Worksheet, the Site Agreement for Summer Food Service Program, and the Notice of Action.

There are several important deadlines that should be taken into consideration for your 2020 SFSP Application. All applications should be complete and submitted prior to close of business on April 30, 2020. Be mindful that you do need to have a completed application that includes all online modules, uploaded documents, and required training for your application to be approved. When you submit your application, it will be approved / denied within 30 days. So, if you have not completed the application requirements within that 30 days, your application will be denied. It is best practice to have your training attendance date close to your submission date to avoid denial of your application.

If you are requesting commodities for SFSP, your application must be approved by the Health and Nutrition Unit by April 30, 2020. This is an earlier deadline in that your application must be administratively approved by that date.

You can work on your application immediately and have it completed prior to your training. You could have all your online modules and uploaded documents completed in your application. You would just need to hit the "Submit Application to SNP" close to your training date.

We look forward to working with you, and do not hesitate to reach out for any type of assistance you need. If you have any questions regarding your application, please contact your Program Coordinator / Specialist at: 501-682-8869.