

Thank you for your assistance during the COVID 19 emergency. When writing your COVID-19 Waiver Plan, please make sure you address the following questions that pertain to your program's waiver:

### **Grab and Go Meals (CACFP, CACFP At-Risk, SFSP)**

1. What date are you planning to start the program?
2. What program are you running under the waiver (ie CACFP, CACFP At-Risk or SFSP)?
3. What site with address are you planning to serve meals at?
4. How will meals actually meet the meal pattern?
5. How will you ensure social distancing?
6. What are the times you plan to serve meals? Please indicate in the plan.
7. How will you ensure temperatures are maintained during transport?
8. Please indicate how sanitizing/washing of hands will be monitored and maintained during meal prep and distribution?

### **Multi-Day Meal Distribution (CACFP, CACFP At-Risk, SFSP)**

1. Provide a copy of their Public Notice within 48 hours before starting the program.
2. Notify enrolled families through electronic or written letter.
3. Upload both to SNP site.
4. Explain how the menu will be packaged and explain how directions will be provided to families on storage, heating, refrigeration, days of the week for each meal, explain how breakfast/lunch/snack/dinner/etc will be placed on each meal so children understand how and when to eat it.
5. Explain how the facility will ensure families have proper warming and refrigeration techniques.
6. How will documentation be maintained?

### **Home Delivery (CACFP Child or Adult Care ONLY)**

1. Describe how the sponsor will contact households of enrolled children/adult participants and verify families have proper warming and refrigeration techniques.
2. Describe how the sponsor will obtain written or electronic consent from the household of enrolled children/adults giving permission for delivery of meals to the verified address of the enrollee.
3. Describe how the sponsor will maintain records and confidentiality of children and their households throughout the process.

4. Describe the process for delivery to include time of delivery, number of meals delivered at one time, method of delivery, method of regulating temperature during delivery process
5. Describe the process the sponsor will use to ensure social distancing
6. Describe the process for ensuring sanitizing, handwashing, masks are maintained during delivery

### **Parent or Guardian Pick Up**

1. Email official request to participate.
2. How the sponsor plan to ensure site maintains accountability and program integrity during the parent pick up?
3. How will the sponsor ensure meals are provided to parent or guardians of eligible children?
4. How will the sponsor ensure meals are not duplicated to children?
5. How will the sponsor document the number of meals provided?
6. How will the sponsor ensure social distancing?