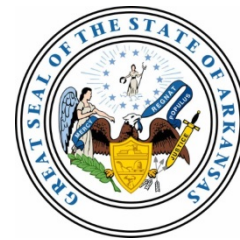




## Division of Child Care and Early Childhood Education

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### MEMORANDUM

TO: All CACFP and SFSP Participants  
FROM: DHS Health and Nutrition Unit  
DATE: October 9, 2017  
SUBJECT: Fiscal Year End Audit

The Arkansas Department of Human Services Audit Guidelines require non-profit organizations receiving directly from DHS One Hundred Thousand Dollars (\$100,000) or more during the organization's fiscal year to submit an annual audit within 120 days from the end of the Organization's fiscal year. The DHS audit requirements are included in the **Funds Received – SNP4** portion of the CACFP/SFSP program application.

Please keep this memo on file for quick and easy reference. A copy is also available on the resource library under **(Audits Tab)**. If you have any questions regarding this memo, please contact your Program Specialist at: 501-682-8869.