

[Sponsoring Organization Letterhead]

**Notice of Acceptable Corrective Action and Temporary
Deferment of Serious Deficiency for providers**

Date:

Provider's Name - Title
Institution
Street Address
Provider City, State 00000

Email:

Re: Agreement Number:

Dear [Provider]:

SERIOUS DEFICIENCY DETERMINATION TEMPORARILY DEFERRED:

This letter concerns the seriously deficient notice that you received on [date] regarding your operations of the Child and Adult Care Food Program (CACFP). On [date], we received the documentation you submitted detailing the actions you have taken to correct the serious deficiency(ies). Based on our review, [SO] has determined that you have fully and permanently corrected the serious deficiency(ies). Therefore, we will not propose to terminate your agreement for cause based on this serious deficiency finding or disqualify you from the CACFP program.

Finding 1: [list serious deficiency finding(s) and the regulation/policy that supports the finding]

Accepted: "[Institution]'s proposed CAP": [Institution's CAP]

As a result, we have temporarily deferred your serious deficiency determination effective [date]. An unannounced review may be conducted to determine the adequacy of your corrective action(s). If we find, on the follow-up review or, in any subsequent review, that the serious deficiency(ies) has/have not been fully and permanently corrected, we will immediately:

- Propose to terminate your agreement for cause and,
- Disqualify you without any further opportunity for corrective action.

Sincerely,

Sponsoring Organization Employee Name and Title
cc: State Agency