

# HNU NEWS

The Official Newsletter of the Health and Nutrition Unit



## From the HNU Team

Happy New Year, and welcome to our 3rd Quarterly Newsletter! A big thanks goes to our entire unit for all the hard work that was put into making this last quarter a success.

The Health and Nutrition Unit is excited to start the year off with planning for the Summer Food Service Program (SFSP) of 2022. We are continuing our commitment to feeding nutritious meals to children and adults in underserved low-income areas. Please be on the lookout for SNP Memos with application updates. We look forward to yet another year of being able to serve.

## What's Inside This Issue:

COMMODITIES  
PROGRAM RECORDS  
TRAINING FOR SFSP  
COVID-19 WAIVERS  
HOLIDAYS  
UPCOMING POSITIONS

## Commodity Unit Update

The Commodity Unit is working on writing two grants with the USDA. Both grants are to be used to increase distribution of food in underserved communities in the state.

They are working diligently with our food bank and community action agency partners to utilize these opportunities to better serve the people of the state.

### 1st Grant

TEFAP (The Emergency Food Assistance Program) Reach & Resiliency grant allows funding for underserved areas to set up distribution sites. It provides up to \$592,370, depending on the projects provided by our agencies.

### 2nd Grant

Local Food Purchase Assistance Cooperative Agreement Grant (LFPA) provides funding up to \$3.7 million to the state to purchase foods from socially disadvantaged local farmers to distribute that food to the underserved areas of the state.

## HNU Food Program Records



Reminder for Child and Adult Care Food Program (CACFP): Paperwork should be organized by Federal Fiscal Year, which is October 1st through September 30th.



Keep all Summer Food Service Program (SFSP) records for a period of three years after the date of the submission of the final program operations and Financial Status Report. However, if audit findings have not been resolved, the affected records shall be retained beyond the three-year period until such time as any issues raised by the audit findings have been resolved. For more information on SFSP reimbursement rates please [CLICK HERE](#).

<b>2022 SFSP REIMBURSEMENT RATES (OPERATING AND ADMINISTRATIVE COMBINED)</b>		
<b>MEAL TYPE</b>	<b>RURAL OR SELF PREP SITES</b>	<b>ALL OTHER TYPES OF SITES</b>
BREAKFAST	2.6050	2.5550
LUNCH OR SUPPER	4.5625	4.4875
SNACK	1.0775	1.0525

<b>2021 SFSP OPERATING RATES</b>	
BREAKFAST	2.73
LUNCH OR SUPPER	4.13
SNACK	.96

<b>2021 SFSP ADMINISTRATIVE RATES</b>		
<b>MEAL TYPE</b>	<b>RURAL OR SELF PREP SITES</b>	<b>ALL OTHER TYPES OF SITES</b>
BREAKFAST	0.2350	0.1850
LUNCH OR SUPPER	0.4325	0.3575
SNACK	0.1175	0.0925



Keep all National School Lunch Program (NSLP) records for 3 years plus the current school year.

## Training

The Applications Team is currently gearing up for Summer Food Service Program (SFSP) applications. Participants must register to attend the trainings below on the SNP Website under Training Calendar. Applications trainings will still be held in person and are limited to a MAXIMUM 2 participants from each program due to limited space. New Participant Trainings will be held via ZOOM until further notice. See the following tables for more information.

### Upcoming New Participant Training Dates

Date	Location	Time	Course
January 13	Via ZOOM	9:00 a.m.- 12:45 p.m.	At-Risk New Participant ZOOM Training
January 27	Via ZOOM	9:00 a.m.- 12:45 p.m.	SFSP New Participant ZOOM Training
February 2	Via ZOOM	9:00 a.m.- 12:45 p.m.	CACFP New Participant ZOOM Training
February 10	Via ZOOM	9:00 a.m.- 12:45 p.m.	SFSP New Participant ZOOM Training
February 15	Via ZOOM	9:00 a.m.- 12:45 p.m.	At-Risk New Participant ZOOM Training
March 1	Via ZOOM	9:00 a.m.- 12:45 p.m.	CACFP New Participant ZOOM Training
March 2	Via ZOOM	9:00 a.m.- 12:45 p.m.	At-Risk New Participant ZOOM Training
March 29	Via ZOOM	9:00 a.m.- 12:45 p.m.	NSLP New Participant ZOOM Training
March 31	Via ZOOM	9:00 a.m.- 12:45 p.m.	SFSP New Participant ZOOM Training

### Upcoming Application Training Dates

Date	Location	Time	Course
January 24	618 Main Street, Little Rock, AR 72201 Donaghey West Building Training Room #7 (Computer Lab)	9 a.m.- Noon	SFSP Application Training
February 7	618 Main Street, Little Rock, AR 72201 Donaghey West Building Training Room #7 (Computer Lab)	1-4 p.m.	SFSP Application Training
February 28	618 Main Street, Little Rock, AR 72201 Donaghey West Building Training Room #7 (Computer Lab)	9 a.m.- Noon	SFSP Application Training
March 7	618 Main Street, Little Rock, AR 72201 Donaghey West Building Training Room #7 (Computer Lab)	1-4 p.m.	SFSP Application Training
March 28	618 Main Street, Little Rock, AR 72201 Donaghey West Building Training Room #7 (Computer Lab)	9 a.m.- Noon	NFSP Application Training
March 28	618 Main Street, Little Rock, AR 72201 Donaghey West Building Training Room #7 (Computer Lab)	1-4 p.m.	SFSP Application Training

“To inquire about resources, please visit the Resource Library, or contact Stephanie Clowers (Stephanie.Clowers@dhs.arkansas.gov) 501.320.6308 & Sharon Hagen (Sharon.Hagen@dhs.arkansas.gov) 501.396.6132

## COVID-19 Waivers from USDA



**Non-Congregate Feeding Waiver:** Allows non-congregate feeding in CACFP programs, including offering meals offsite, via “grab and go,” and through delivery. Extended through June 30, 2022. For more information [CLICK HERE](#).

**Parent/Guardian Meal Pick-Up Waiver:** Allows parents or guardians to pick up non-congregate meals for their children. Extended through June 30, 2022. For more information [CLICK HERE](#).

**Mealtimes Waiver:** Allows CACFP meals to be served to children outside traditional times to maximize flexibility for meal pick-up. Extended through June 30, 2022. For more information [CLICK HERE](#).

**Waiver of Area Eligibility in Afterschool Programs and Family Child Care Homes:** Allows schools and afterschool care providers to serve At-Risk afterschool meals and snacks to students at the free rate regardless of their location. The waiver also allows family child care homes to automatically receive the highest (Tier 1) reimbursement rate regardless of their location. This waiver is effective through June 30, 2022. For more information [CLICK HERE](#).

**Meal Pattern Flexibility Waiver:** Allows specific meal pattern modifications when certain foods are not available due to the COVID-19 pandemic and simplifies food procurement rules. Extended through June 30, 2022. For more information [CLICK HERE](#).

**Monitoring Requirement Waivers:** Allows State agencies and sponsoring organizations to conduct virtual monitoring activities via a desk audit or other means to maintain program integrity while supporting social distancing. These waivers remain in effect until 30 days after the end of the public health emergency. For more information [CLICK HERE](#).

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## State Holidays: Offices will be Closed

**January 17, 2022: Dr. Martin Luther King Jr.’s Birthday**

**February 15, 2022: George Washington’s Birthday and Daisy Gatson Bates Day**

## Upcoming Positions

**Program Administrator:** Position Number (22102964), County (Pulaski), Posting End Date (01/21/2022), Salary Range (\$50,222.00 - \$72,822.00), Class Code (G099C), Grade (GS09), Division (DCCECE)

- Preferred Qualifications: 5 to 10 years strong supervisory experience, 5 years of monitoring/reviewing and/or implementing a food service program with emphasis on a National School Lunch Program/ Child and Adult Care Food Program/ Summer Food Service Program, Experience managing a child or adult care facility, and Is Proficient in Business Writing/Journalism

**Program Manager:** Position Number (22159458), County (Pulaski), Posting End Date: 01/20/2022, Salary Range (\$45,010.00-\$65,265.00), Class Code (G152C), Grade (GS08), Division (DCCECE)

- Preferred Qualifications: 5 to 10 years strong supervisory experience, 5 years of monitoring/reviewing and/or implementing a food service program with emphasis on a National School Lunch Program/ Child and Adult Care Food Program/ Summer Food Service Program, Experience managing a child or adult care facility, and 2 years of Experience Writing Policies and Procedures

**Administrative Specialist III:** Position Number (22098701), County (Pulaski), Posting End Date (01/21/2022), Salary Range (\$29,045.95-\$42,115.84), Class Code (C056C), Grade (GSO4), Division (DCCECE)

- Preferred Qualifications: Proficient in Microsoft Office Suites (Excel), Excellent written and oral skills, professional, at least 1 year of administrative work. In state travel required.

**Administrative Specialist III:** Position Number (22102334), County (Pulaski), Posting End Date (TBA), Salary Range (\$29,045.95-\$42,115.84), Class Code (C056C), Grade (GS04), Division (DCCECE)

- Preferred Qualifications: Proficient in Microsoft Office Suites (Excel), Excellent written and oral skills, professional, at least 1 year of administrative work. In state travel required.

If you have any questions or concerns please reach out to:

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 501-320-8978

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