



Arkansas Department of Education

Four Capitol Mall • Little Rock, Arkansas • 72201-1030 • (501) 682-4475 • Fax (501) 682-1079

Sarah Huckabee Sanders
Governor

Jacob Oliva
Secretary

MEMORANDUM

TO: All Child Nutrition Programs
FROM: District Operations/HNU
DATE: June 18, 2024
SUBJECT: Fiscal Year-End Claim Processing

**RE: Arkansas Department of Education District Operations/Health and Nutrition Unit
Claim for meal reimbursements: CACFP, NSLP, SFSP**

The claim processing activities will be locked beginning **June 19, 2024**. All claims must be submitted by 12:00 p.m. on **June 19, 2024**. Any claims submitted after this time will not be processed until the claiming process resumes on **July 5, 2024**, at 7:00 a.m.

Note: This alert is being distributed to all providers. If you have already submitted your claims for April and May, please disregard this email.

If you have any questions regarding this memo or if you are having any problems submitting your claim, please contact the Claims Department to receive assistance:

Wayne Thornberry

Email: wayne.thornberry@ade.arkansas.gov

Phone: 501-396-6157

Thank you.

It is highly recommended that you keep a copy of this MEMORANDUM on file for quick and easy reference. A copy is also available in the resource library under 2024 Mass Alerts.