



## Arkansas Department of Education

Four Capitol Mall • Little Rock, Arkansas • 72201-1030 • (501) 682-4475 • Fax (501) 682-1079

Sarah Huckabee Sanders  
Governor

Jacob Oliva  
Secretary

### MEMORANDUM

TO: All Child Nutrition Programs  
FROM: OEC / HNU  
DATE: March 29, 2024  
SUBJECT: January 2024 claim 60-day Deadline

#### **Arkansas Department of Education-Health and Nutrition Unit Claim for meal reimbursements: CACFP, NSLP**

The deadline to submit the **January 2024** claim for meal reimbursements will be **March 31, 2024**. Please have the **January 2024** claim submitted by this deadline. This alert is being distributed to all providers, regardless of if the January 2024 claim has been submitted. If you have submitted the January 2024 claim, please disregard this email.

If you are having any technical problems submitting this claim, please see the contact information listed below to receive assistance:

Wayne Thornberry  
501.396.6157

[Wayne.Thornberry@ade.arkansas.gov](mailto:Wayne.Thornberry@ade.arkansas.gov)

Please keep this memo on file for quick and easy reference. A copy is also available on the resource library under **2024 Mass Alerts**. If you have any questions regarding this memo, please contact your Program Specialist at: 501-682-8869.

Thank you.