



Arkansas Department of Education

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Sarah Huckabee Sanders
Governor

Jacob Oliva
Secretary

MEMORANDUM

TO: All Child Nutrition Programs
FROM: OEC / HNU
DATE: November 16, 2023
SUBJECT: Thanksgiving Holiday Claims Process

Arkansas Department of Education-Health and Nutrition Unit Claim for Meal Reimbursements: CACFP, NSLP

Due to the Thanksgiving Holiday, all claims will be processed Wednesday, November 22, 2023, at 1:30pm. Therefore, this alert is being distributed to all providers. If you have already submitted your claims, please disregard this email.

If you are having any technical problems submitting your claim, please see the contact information listed below to receive assistance:

Wayne Thornberry
501.396.6157

Wayne.Thornberry@ade.arkansas.gov

Letha Hassen
501.910-7823

Letha.Hassen@ade.arkansas.gov

Please keep this memo on file for quick and easy reference. A copy is also available on the resource library under **2023 Mass Alerts**. If you have any questions regarding this memo, please contact your Program Specialist at: 501-682-8869.

Thank you.