

## **Arkansas Department of Education**

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Sarah Huckabee Sanders Governor Jacob Oliva Secretary

## MEMORANDUM

TO: ALL USDA HNU PROVIDERS
FROM: OEC / HNU
DATE: OCTOBER 24, 2023
SUBJECT: PLANNED OUTAGES TO OFFICE OF EARLY CHILDHOOD WEBSITES.

The Arkansas Department of Education will have four planned outages in the months of November and December that will affect the Office of Early Childhood's Health and Nutrition Unit. These outages will start Friday evening and end on Saturday. The outages will impact your ability to access the following websites:

- Professional Development Registry
- Arkansas Commodity and Distribution System & Information Website
- HNP Applications, Claims, and Inspections

The dates for the planned outages are as follows:

- November 3<sup>rd</sup> and 4<sup>th</sup>
- November 17<sup>th</sup> and 18<sup>th</sup>
- December 1<sup>st</sup> and 2<sup>nd</sup>
- December 8<sup>th</sup> and 9<sup>th</sup>

If you have questions/concerns, please do not hesitate to contact your Application Coordinator or the Food Distribution Unit:

Application Coordinators:

Linda Pippins, 501.320.8971 linda.f.pippins@ade.arkansas.gov Sandra West, 501.320.8969 sandra.west@ade.arkansas.gov

Aurora Blake, 501.320.6403 aurora.blake@ade.arkansas.gov Katie Razer 501.396.6156 katherine.razer@ade.arkansas.gov

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Food Distribution Unit:

Diedra Bolden, 501.371.3013 diedra.bolden@ade.arkansas.gov Rachael Stokes, 501.320.3973 rachael.stokes@ade.arkansas.gov

It is highly recommended that you keep a copy of this MEMORANDUM on file for quick and easy reference. A copy is also available in the Resource Library under **2023 Mass Alerts**.