



## Arkansas Department of Education

Four Capitol Mall • Little Rock, Arkansas • 72201-1030 • (501) 682-4475 • Fax (501) 682-1079

Sarah Huckabee Sanders  
Governor

Jacob Oliva  
Secretary

### MEMORANDUM

TO: ALL CHILD NUTRITION PROGRAMS  
FROM: OEC / HNU  
DATE: DECEMBER 27, 2023  
SUBJECT: OCTOBER 2023 CLAIM 60-DAY DEADLINE

#### Arkansas Department of Education-Health and Nutrition Unit Claim for Meal Reimbursements: CACFP, NSLP

The deadline to submit the **October 2023** claim for meal reimbursements will be **December 30, 2023**. Please have the October 2023 claim submitted by this deadline. This alert is being distributed to all providers regardless of whether the October 2023 claim has been submitted. If you have submitted the October 2023 claim, please disregard this email.

If you are having any technical problems submitting this claim, please see the contact information listed below to receive assistance:

Wayne Thornberry  
501.396.6157

[Wayne.Thornberry@ade.arkansas.gov](mailto:Wayne.Thornberry@ade.arkansas.gov)

Letha Hassen  
501.91.7823

[Letha.Hassen@ade.arkansas.gov](mailto:Letha.Hassen@ade.arkansas.gov)

Please keep this memo on file for quick and easy reference. A copy is also available on the resource library under **2023 Mass Alerts**. If you have any questions regarding this memo, please contact your Program Specialist at: 501-682-8869.

Thank you.