



Division of Child Care & Early Childhood Education  
P.O. Box 1437, Slot S155, Little Rock, AR 72203-1437  
P: 501.682.8869 TDD: 501.682.1550

MEMORANDUM

TO: ALL SFSP PROGRAMS  
FROM: DCCECE / HNU  
DATE: 05/19/2023  
SUBJECT: FIRST WEEK VISITATION FOR SFSP 2023



We are gearing up for another Summer in the Health and Nutrition Unit (HNU). As a reminder, there have been several changes that have been put in place due to the Summer and Food Services Program’s (SFSP) FINAL RULE released by United States Department of Agriculture (USDA).

This memo addresses the First Week Site Visits. The previous regulation required the sponsors to visit each site at least once in the first week of the program’s operation, and a review of the food service at each site to be conducted during the first four (4) weeks of the program’s operation.

***New Guidance***

Sponsors may complete one (1) site visit in the first two (2) weeks of the program’s operation and may include the food service observation for the current operational year. The site visits are currently logged in the Special Nutrition Program (SNP) system’s SFSP application, under the On-Line Documents: Schedule for Site Visitation. If the Sponsor scheduled a first visit in the first week, it may include the food service observation during that time. The SNP system captures those dates. It is important that the Sponsor conducts the proper site visit in a timely fashion. If the Sponsor wants to change that visitation schedule, please contact your Application Coordinator.

We ask that you review the complete SFSP Final Rule and the updated regulations by clicking on the links below:

- [7 CFR §225.15\(d\)\(2\)\(3\)](#)
- [SFSP Final Rule](#)

If you have questions/concerns, please do not hesitate to contact your Application Coordinator.

Linda Pippins, 501.320.8971 <a href="mailto:linda.f.pippins@dhs.arkansas.gov">linda.f.pippins@dhs.arkansas.gov</a>	Sandra West, 501.320.8969 <a href="mailto:sandra.west@dhs.arkansas.gov">sandra.west@dhs.arkansas.gov</a>	Louise Fenton, 501.396.6361 <a href="mailto:louise.fenton@dhs.arkansas.gov">louise.fenton@dhs.arkansas.gov</a>
Aurora Blake, 501.320.6403 <a href="mailto:Aurora.Blake@dhs.arkansas.gov">Aurora.Blake@dhs.arkansas.gov</a>	Robert Majors, 501.396.6121 <a href="mailto:Robert.Majors@dhs.arkansas.gov">Robert.Majors@dhs.arkansas.gov</a>	

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