



Division of Child Care & Early Childhood Education  
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## MEMORANDUM

TO: ALL 2022 SFSP PARTICIPANTS  
FROM: DCCECE/ HNU  
DATE: APRIL 26, 2023  
SUBJECT: **URGENT NOTICE – 2023 SFSP Application Submission Deadline Is April 30, 2023**

**The SFSP Application deadline is April 30, 2023, by 11:59 pm! You have four (4) days left to submit your 2023 SFSP application.** All the application will be time and date stamped electronically upon submission. Any application submitted after the deadline will not be accepted and will be denied. If you choose to submit your application at the last minute, you will run the risk of not having your application processed in a timely manner.

Remember to log into the SNP system and check the status of your application. If the status states “Approved/Amended”, you have completed the SFSP application process and you are ready to begin your 2023 Summer Food Program when school is officially not in session for Summer. If the status states “Pending Approval”, **you must immediately contact your Application Coordinator to complete your application.** If the status states “Pending Submission”, this means your application has not been submitted and therefore it has not been reviewed by the Application Coordinator.

**Reminder: All programs requesting commodities, your application must be submitted and approved by April 27, 2023.**

### Application Coordinators

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It is highly recommended that you keep a copy of this MEMORANDUM on file for quick and easy reference. A copy is also available in the resource library under 2023 Mass Alerts