



Division of Child Care & Early Childhood Education
P.O. Box 1437, Slot S155, Little Rock, AR 72203-1437
P: 501.682.8869 TDD: 501.682.1550

MEMORANDUM

TO: All USDA Food Program Participants
FROM: DCCECE/HNU
DATE: 09/21/22
SUBJECT: **NEW Cost Allocation Worksheet**



The Health and Nutrition Unit is excited to release the new Cost Allocation Worksheet for the Child and Adult Care Food Program (CACFP) and the Summer Food Service Program (SFSP Providers). The worksheet will allow providers to document expenses and identify additional funding available for their Application Budget. The Cost Allocation Worksheet is user friendly and automatically calculates the Institution's expenses.

Please note that effective January 1, 2023, the new Cost Allocation Worksheet will be required for all United States Department of Agriculture (USDA) Food Programs. Failure to comply may prolong the approval or denial of the Institution's Food Program application.

https://dhs.arkansas.gov/dccece/snp/PDF/Application%20Forms%20-%20CACFP/Cost%20Allocation%20Form_Revise%209-9-22.xls

Please keep this memo on file for quick and easy reference. A copy is also available on the resource library under Mass Alerts 2022 If you have any questions regarding this memo, please contact your Application Coordinator at: 501-682-8869.