



Division of Child Care & Early Childhood Education
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MEMORANDUM

TO: ALL USDA CACFP PROGRAMS
FROM: DCCECE / HNU
DATE: SEPTEMBER 28, 2022
SUBJECT: CACFP APPLICATION TIMELY SUBMISSION



The deadline of **Sept 30** to submit your 2023 CACFP application is fast approaching. The sooner you get your application in, the sooner our staff will be able to review and get it approved.

Failure to submit the application in a timely manner may result in a delay in application approval leading to interruptions in your CACFP funding.

The Health and Nutrition Unit (HNU) has sent multiple mass alerts as reminders to get your applications submitted. If you have not already submitted, please do so immediately to avoid any delays to your reimbursement for 2023.

1. CACFP Waiver Reminder Memo
2. 15-Day Notice Reminder
3. 2023 CACFP Application memo Reminder

Please contact your Application Coordinator with your intent to submit an application for 2023. They are available to answer your questions or concerns regarding your application status. Our hope is that your application is submitted timely and that you are approved to claim meals for the entire timeframe for which your program is running.

[Again, failure to obtain an APPROVED application within the timeframe will result in your program being unable to claim for the month.](#)

Please keep this memo on file for quick and easy reference. A copy is also available on the resource library under HNP Mass Alerts 2022. Thank you so much for all that you do to feed the children of Arkansas.