

Existing CACFP For Profit Provider

On-Line Documents	COMPLETED		COMMENTS
	YES	NO	
Application for Participation – CFS2113			*Budget
Application for Participation – SNP5			
Funds Received – SNP4			*All State and Federal funds
Meal Policy Statement – FRPS1			
Pre-Award Compliance review – SNP6			
Public Release Verification – SNP7			*Please upload a copy of SNP8 into SNP site
CACFP Agreement CASA2			
Officers and Employees – SNP3			
Application Questionnaire – AQ1			
Disclosure of Lobbying Activities - SFLL			

Paper Documents [Upload Documents]	YES	NO	COMMENTS
Food Service Contract (if applicable)			*Pages three (3) & four (4) of the Executive Order Disclosure Form must be filled out in their entirety by the Food Management company
W-9 Taxpayer ID Certification			*ONLY if changes have occurred
List of Enrolled Children Eligible for Free or Reduced Priced Meal Reimbursement -25%			*Form must identify facility and current year
Direct Deposit			*ONLY if changes have occurred
Child or Adult Care Center License(s) (If applicable)			
Most recent IRS Tax Form (first page and signature page) and documentation of last 2 quarters of payroll taxes paid			
Executive Order Disclosure Form-EO9804			*Pages one (1) & two (2) must be completed in their entirety by the provider
Not on NDL, DHS, or HNP Exclusion List			Application Coordinator will verify
Contracts			
2022 Cost Allocation Addendum- Food Related Supplies located in CFS2113 Part B2			
Civil Rights Complaint Procedure Form			*Keep a copy in the file and upload a copy into SNP site
HNU Training Requirements Acknowledgement Addendum			*Must be completed annually. Sign, date, and upload into SNP site

Training Status	YES	NO	COMMENTS

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Food Manager Certification (ServSafe, Prometric, National Registry of Food Safety Professionals, 360, Above Training-StateFoodSafety.com)			Effective January 2021 *Upload certificate into SNP site
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Application Coordinators:

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