**CHILD AND ADULT CARE FOOD PROGRAM (CACFP)**

**RECERTIFICATION STATEMENT**

Name of institution: Click or tap here to enter text. Agreement #: Click or tap here to enter text.

I, Click or tap here to enter text. certify that I have met the CACFP requirements listed below and are in accordance with the Code of Federal Regulations (CFR) [7 CFR 226.6(b)(2)](https://www.ecfr.gov/current/title-7/subtitle-B/chapter-II/subchapter-A/part-226/subpart-C/section-226.6). **I acknowledge that by checking the list below I have read and understood my responsibilities as a CACFP Participant and acknowledge that the items listed below will be readily available upon the State Agency’s request.** Failure to acknowledge any of the requirements below will result in the Sponsor not being in compliance.

 [ ] All Health and Nutrition training requirements have been met for the next certification period. 7 CFR 226.16(d)(2)

 [ ] All procurement guidelines are being followed. [7 CFR 226.22](https://www.ecfr.gov/current/title-7/subtitle-B/chapter-II/subchapter-A/part-226/subpart-E/section-226.22)

 [ ] All Civil Rights complaint procedures are being followed. 7 CFR 226.6(b)(2)(vii)(B)(3)

 [ ] All required meal patterns are applied to meal services. 7 CFR 226.20

 [ ] Central kitchens, where meals are being prepared, have current health inspections. 7 CFR 226.6(d)(3)(iii)(A)

 [ ] All locations where CACFP participants are in attendance have current fire inspections. 7 CFR 226.6(d)(3)(iii)(B)

 [ ] The institution is complying with all State daycare licensing requirements. (Daycare centers only) 7 CFR 226.6(d)

 [ ] If the institution used a Food Service Management Company (FSMC) to prepare and serve meals, the institution must have a current FSMC contract. 7 CFR 226.21

 [ ] All other outside employment that would interfere with an employee’s program duties and responsibilities or constitute a real or apparent conflict of interest is restricted. 7 CFR 226.6(b)(2)(vi)

 [ ] The institution uses appropriate practices for recruiting facilities consistent with 7 CFR 226.6(p) (unaffiliated sponsors and at-risk) 7 CFR 226.6(b)(2)(vii)(A)(1)

 [ ] The institution has adequate financial resources to operate CACFP and can continue to pay employees and suppliers during periods of temporary interruptions in program payments and/or to pay debts when fiscal claims have been assessed against the institution. 7 CFR 226.6(b)(2)(vii) (A)(2)

 [ ] The expenses listed in the CACFP budget are necessary, reasonable, allowable, and appropriately documented. 7 CFR 226.6(b)(2)(A)(3)

 [ ] The institution is administratively capable of ensuring program operations. 7 CFR 226.6(b)(2)(vii)(B)

 [ ] The institution has written CACFP policy and procedures that assign program responsibilities and duties. 7 CFR 226.6(b)(2)(vii)(B)(3)

 [ ] The institution has a fully functional board of directors, and the board has approved operation in CACFP (for non-profit centers). 7 CFR 226.6(b)(2)(vii)(C)(1)

 [ ] The institution has written management control processes based on fiscal integrity and accountability for all funds received, held, expended, and disbursed. 7 CFR 226.6(b)(2)(vii)(C)(2)(*i*)(*ii*)

 [ ] The institution has written management control processes based on processing claims for eligible meals in an accurate and timely manner. 7 CFR 226.6(b) (2)(vii)(C)(2)(*iii*)

 [ ] The institution has written management control processes based on the safeguarding and usage of property for program purposes only. 7 CFR 226.6(b) (2)(vii)(C)(2)(*iv*)

 [ ] The institution has written management control processes that prevent and detect improper financial activities by employees. 7 CFR 226.6(b)(2)(vii)(C)(2)(*v*)

 [ ] The institution maintains appropriate records to document compliance with CACFP requirements. 7 CFR 226.6(b) (2)(vii)(C)(3)

 [ ] **The list above must be readily available for review purposes and at the State Agency reasonable request.** 7 CFR 226.10(d)

**Authorized Representative’s signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**: Click or tap to enter a date.

\*\*\*\*\*NON-DISCRIMINATION STATEMENT \*\*\*\*\*

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**(1)   mail: U.S. Department of Agriculture (2)   fax: (202) 690-7442; or (3)   email: program.intake@usda.gov**
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