A picture containing text, lit, dark

Description automatically generatedA picture containing text, outdoor, sign

Description automatically generated**CHILD AND ADULT CARE FOOD PROGRAM (CACFP)**

**RECERTIFICATION STATEMENT**

Name of institution: Click or tap here to enter text. Agreement #: Click or tap here to enter text.

I, Click or tap here to enter text. certify that I have met the CACFP requirements listed below and are in accordance with the Code of Federal Regulations (CFR) [7 CFR 226.6(b)(2)](https://www.ecfr.gov/current/title-7/subtitle-B/chapter-II/subchapter-A/part-226/subpart-C/section-226.6). **I acknowledge that by checking the list below I have read and understood my responsibilities as a CACFP Participant and acknowledge that the items listed below will be readily available upon the State Agency’s request.** Failure to acknowledge any of the requirements below will result in the Sponsor not being in compliance.

All Health and Nutrition training requirements have been met for the next certification period. 7 CFR 226.16(d)(2)

All procurement guidelines are being followed. [7 CFR 226.22](https://www.ecfr.gov/current/title-7/subtitle-B/chapter-II/subchapter-A/part-226/subpart-E/section-226.22)

All Civil Rights complaint procedures are being followed. 7 CFR 226.6(b)(2)(vii)(B)(3)

All required meal patterns are applied to meal services. 7 CFR 226.20

Central kitchens, where meals are being prepared, have current health inspections. 7 CFR 226.6(d)(3)(iii)(A)

All locations where CACFP participants are in attendance have current fire inspections. 7 CFR 226.6(d)(3)(iii)(B)

The institution is complying with all State daycare licensing requirements. (Daycare centers only) 7 CFR 226.6(d)

If the institution used a Food Service Management Company (FSMC) to prepare and serve meals, the institution must have a current FSMC contract. 7 CFR 226.21

All other outside employment that would interfere with an employee’s program duties and responsibilities or constitute a real or apparent conflict of interest is restricted. 7 CFR 226.6(b)(2)(vi)

The institution uses appropriate practices for recruiting facilities consistent with 7 CFR 226.6(p) (unaffiliated sponsors and at-risk) 7 CFR 226.6(b)(2)(vii)(A)(1)

The institution has adequate financial resources to operate CACFP and can continue to pay employees and suppliers during periods of temporary interruptions in program payments and/or to pay debts when fiscal claims have been assessed against the institution. 7 CFR 226.6(b)(2)(vii) (A)(2)

The expenses listed in the CACFP budget are necessary, reasonable, allowable, and appropriately documented. 7 CFR 226.6(b)(2)(A)(3)

The institution is administratively capable of ensuring program operations. 7 CFR 226.6(b)(2)(vii)(B)

The institution has written CACFP policy and procedures that assign program responsibilities and duties. 7 CFR 226.6(b)(2)(vii)(B)(3)

The institution has a fully functional board of directors, and the board has approved operation in CACFP (for non-profit centers). 7 CFR 226.6(b)(2)(vii)(C)(1)

The institution has written management control processes based on fiscal integrity and accountability for all funds received, held, expended, and disbursed. 7 CFR 226.6(b)(2)(vii)(C)(2)(*i*)(*ii*)

The institution has written management control processes based on processing claims for eligible meals in an accurate and timely manner. 7 CFR 226.6(b) (2)(vii)(C)(2)(*iii*)

The institution has written management control processes based on the safeguarding and usage of property for program purposes only. 7 CFR 226.6(b) (2)(vii)(C)(2)(*iv*)

The institution has written management control processes that prevent and detect improper financial activities by employees. 7 CFR 226.6(b)(2)(vii)(C)(2)(*v*)

The institution maintains appropriate records to document compliance with CACFP requirements. 7 CFR 226.6(b) (2)(vii)(C)(3)

**The list above must be readily available for review purposes and at the State Agency reasonable request.** 7 CFR 226.10(d)

**Authorized Representative’s signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**: Click or tap to enter a date.

\*\*\*\*\*NON-DISCRIMINATION STATEMENT \*\*\*\*\*

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**(1)   mail: U.S. Department of Agriculture (2)   fax: (202) 690-7442; or (3)   email: program.intake@usda.gov**  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
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